



RELIGION & RACE

General Commission on Religion and Race

THE UNITED METHODIST CHURCH

Position Opening: Director of Development

The General Commission on Religion and Race (GCORR) of The United Methodist Church (UMC) is responsible for providing resources that support the development of culturally competent leadership, ensure institutional equity and foster vital conversations at every level of the church and beyond, resulting in an increased ability to reach more people, more young people and more diverse people. GCORR provides an opportunity to work with talented people in support of a mission. We are a dynamic, evolving organization that values strong work ethic, strategic thinking, teamwork, and mutual respect.

Position Overview:

Reporting directly to the General Secretary, the agency's top official, the Director of Development will connect with constituents, churches, foundations and potential partners of the Commission. The Director of Development will educate and encourage financial support of the Commission by highlighting the resources, stories, ideas, and accomplishments of GCORR over the years.

This position will help interpret the work of GCORR for fundraising, developing new relationships for support, and endowments.

The incumbent will coordinate efforts with several internal partners:

- The Communications Team related to public relations and storytelling
- The Program Team related to the resourcing of constituents and partners
- Other Development Officers and Fundraising partners within and outside of The United Methodist Church

Responsibilities:

- Develop and execute annual fundraising plan
- Secure financial support from individuals, churches, foundations
- Responsible for the data entry and gift processing of all gifts
- Develop ongoing relationships with individual donors
- Oversee grant seeking including research, proposal writing, and grant reporting requirements
- Find ways to highlight the work of CORR Action Fund grantees
- Staff agency development activities
- Educate constituency groups and partners such as Annual Conference Commissions on Religion and Race or equivalent structures on the work, programs, and resources of GCORR

Qualifications:

- Excellent relationship building skills
- Bachelor's degree required
- Ability to work independently
- Three years plus experience in development
- Demonstrate excellence in organizational, managerial, and communication skills
- Strong interpersonal and writing skills
- Self-starter and goal drive to initiate donor visits and fundraising calls

Compensation:

Annual salary \$85,000 negotiable depending on experience. Retirement benefits, paid vacation/sick leave, comprehensive medical, dental and life insurance; other benefits as outlined in the Employee Personnel Manual. This is a full-time exempt position with at least 30% travel expected.

Hiring Policy:

The General Commission on Religion and Race is an equal opportunity employer and considers applicants for all positions without regard to race, color, age, gender, national origin, disability, sexual orientation or any other legally protected status. Denominational membership is not required.

Procedure

Send a cover letter, resume, and an essay outlining your understanding of the vision and mission of GCORR (www.gcorr.org). Incomplete applicant information will not be considered.

Start Date

The position will be open until filled.

Send application information to:

froberts@umcjustice.org

-or -

Ms. Frances J. Roberts, Chief Human Resources Officer
100 Maryland Ave NE #224
Washington, DC 20002-5625